



S.S. Palmer~Parkside P.T.O.

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October 16, 2017 Meeting Minutes

Call meeting to order @ 7:05 pm.

In attendance: President: Michele O'Neill; Vice-President: Michelle Gordon; Treasurer: Melissa Hager; Principal: Mary Brumbach; 30 members; *Secretary: Anne Cronk- Absent*

Minutes from September Meeting: (Anne Cronk) Given by Michele -Anne is not here- Minutes will be taken by Michelle and Melissa for this meeting. No questions/corrections. Motion to accept made by Sue Novak; 2nd by Mary Hermann.

Treasurer's Report: Melissa Hager: We are in good financial shape right now. We can spend some money. Currently we are working on Taxes due Nov. 15. Motion to accept made by Mary Hermann, 2nd by Kristy Gable.

Old Business/Committee Reports

- a. Fundraisers
 - i. KidsStuff Books - (Jen Tobia/Becky Christman) Sale is over. Please remember to return or purchase books. 40 books outstanding right now. \$2500 profit right now.
 - ii. Bomber Fun Run - (Tiff Lakatos-Brown) Fun Run went GREAT! Total raised as of today is \$10,092, final numbers given at Nov. meeting. Expenses so far- \$1,069. All prizes should be out to students this week. Thank you to everyone for volunteering and donating! Michele added a thank you to committee for all their work and the volunteers!
 - iii. BoxTops: (Wendi Bartholmew) Given by Michele - use the Mobile App to take a picture of your receipt that includes items with boxtops- get bonus \$. If you screen shot and print out your confirmation-send in to school for classroom credit. Emails will be sent out for clipping. Current-\$857 earned. Checks come in Dec and April.
- b. Fall Festivities - October 27, Assembly: Thurs. Oct 26, 6pm (Sue Novak/MJ King) Held Friday 10/27 in the afternoon. Assembly at King Residence. Flyers with parade route will be sent home this Wed. A lot of help is needed to put together goodie bags. Ask that no children attend that meeting so it can remain a surprise. Also- no children may hand out the bags on Friday. We have allergy-sensitive bags that need to be distributed to the right children and we need to ensure the children get the correct bag. For those helping during parade we ask you to be at the park band stand at 12noon to unload and set-up. In addition- help is needed getting the class photos, getting classes set up and moving to each station. Please see Sue if you would like to know what is going in the bags and can't be at the assembly meeting. In the event of rain there will not be a parade and bags will be distributed to the classrooms.
- c. October Dance- 5 & 6 grade- Fri., Oct. 20 (Amy Carelli/Steph White) Given by Michele- This Friday is the dance, 3-5pm. . Help is needed for Set-up and Chaperoning. Clearances are required for chaperones, not for set-up. No younger children may be with chaperones during dance. Chaperones can wear costumes if they want!
- d. Book Fairs (Jenn Sommers)
 - i. Palmer: Dec 4-8. Thurs. Dec 7 is family night. This date has changed due to Thanksgiving Lunches and other activities in the building. More info next month.
 - ii. Parkside: Next week, Oct 23/24. Set up this Friday, 3:30pm. 3rd floor Parkside. Sign-up genius is being sent out. Family Night Wed. Oct 25, 5:30-7:30pm. Volunteers and donations needed.

New/Upcoming Business

- a. Open Committees-chairs needed
 - i. Dine and Donate: very easy committee- help organize, do flyers, and give updates at meetings.
 - ii. Jump Rope for Heart: need 1-2 people to organize volunteer schedule. Mr Heller does the rest. You do not have to be in the building the entire week for this.
 - iii. Ink cartridges: working to bring this back to earn some money. Can be done at home, after work, etc. 4 bags are here tonight that can be taken home to sort. Keep track of your points and turn in to Michelle G.
 - iv. Krispy Kreme: part of Spring fundraiser, must work with other Spring fundraiser chairs to organize money, since all 3 come together. Runs along with High School group. Delivery Sunday before Ash Wed/Fat Tuesday.

b. Fundraisers:

- i. Vendor/Craft Event- Sat., Nov. 4 @ High School -
 - a. Event Set up and assistance: (Michelle Gordon) Set up Friday, Nov 3 at 6pm. Vendors come in at 7pm. Doors open Sat at 8am for vendors/set-up. Vendors were asked to donate an item for small basket raffle. Also if any parent/business wants to donate we are accepting! Points are given for donations. We are still taking vendors/crafters.
 - b. Hot Food Donations, volunteers: (Kristy Gable) Same times as Event. A Sign-up genius will be out this week for donations and volunteers. Flyer will go home as well.
 - ii. Spirit-Wear (Michelle Burkett/Becky Christman) Flyers are being sent home this week. We emailed group as well. Samples are available tonight, or contact Michelle to see. Changing the screen-print to use less color- will make shirts not as heavy. (no printing blue ink on blue shirts, etc) Closing the sale on Nov. 3 so can have delivery for holidays. New this year- adjustable baseball hat. Flex-fit hat offered in spring.
 - iii. Dine & Donate (Pam Andrews) No updates at this time.
 - iv. Christmas In the Park- Sat., Dec 2 (Melissa Hager) 12-5pm. (Rain date 12/3). Set-up at 11am. Monetary donations being accepted to cover costs. Went through 10lbs of Mac & Cheese last year. This year will prep 15lbs. Cutting down dumplings, but may add pumpkin roll. Asking for a budget of \$350. Motion made by Becky Christman to give Christmas in the Park \$350, 2nd by Mary Beth Zulic, all in favor, no one opposed. Motion passed.
 - v. Clothing Swap (Jen Lax) Will be held on Nov. 18 from 10am-1pm at Palmer. Set-up @ 8am. Bins will be outside of school Nov. 1-15 to accept donations. All clean, gently used clothing, jackets accepted. No socks, underwear please! Flyers coming home soon. You do not need to donate to shop! Open to all!
- c. Thanksgiving Food Drive (Michele O'Neill) Our yearly drive to donate Thanksgiving meals to at least 12+ (anonymous) Palmer/Parkside Families. We have done up to 15 in past years. We are accepting all foods- not just Holiday. Breakfast cereals, lunch items, snacks, juices, canned goods, any easy to prepare box meals/items. Requesting monetary donations to cover cost of Turkeys. No expired foods Please!!! Donations accepted at the school, during Thanksgiving lunches and can be dropped off at Michele's house.
- d. Thanksgiving Lunches (Pearl Cullen) Given by Michele- Family lunches the week of Nov 7, 8, 9. A sign-up genius will go out for volunteers. Need help during each class time. There is not enough Cafeteria staff- PTO steps in to assist.
- e. Christmas Gift (Magin Gursky) Given by Michele- We would like to give the students 30x60 beach towels, embroidered with Bomber Logo, this year. The mid-weight towel is \$15.89 each (retails at \$21). Lightweight one \$12.25. Includes printing and shipping. Motion made by Jen Leshner to approve purchase of mid-weight towel at price of \$15.89, 2nd by Tara Spiker. No one opposed, motion passed. Will need help sorting to classrooms in December for Santa to hand out.

President Report - Michele O'Neill: The executive board researched other Coach buses for prices to take our 2nd and 4th grade classes on field trips. Currently using Motor Transport. The next cheapest came in \$1600 more. The officers feel we should stick with Motor Transport. Is anyone opposed? Everyone would rather spend the money directly on the kids. All agree.

Michelle Gordon would like purchase an A-frame sign to use for Fairs and Socials and other events for advertising. Can be used by all committees. Requesting \$250 to purchase sign and sand-bags. Motion made by Kristy Gable to purchase sign, 2nd by Michelle Burkett. All in favor, motion passed. Jenn Sommers will check to see if Scholastic has these available to purchase using scholastic dollars.

Bomber Fun Run Pie-Throwing Reward Assembly- Date is November 17 at 2pm. K-6 grade will attend. Children that raised the most money will get to throw the pies.

Our November meeting food and drinks are being donated by a generous anonymous group. We are asking that instead of bringing a snack to share next month you bring Non-perishable foods for our Food Drive!

Principal's Report - Ms. Brumbach: Thank you to Jenn Sommers and Book Fair for accommodating change due to do Café audit next month. Kudos to the Fun Run!! School Board meeting for tomorrow is moved to next Tuesday, Oct 24.

Member Question & Comments: Basket Social date has been set for April 15, 2018. More info to follow!

Sue Novak - have we thought about holding a Christmas time food drive- not for Christmas dinner foods- but items for families to use over the long holiday break? Michele- we will look into this with Mrs. Manning. We know there is a need!

Call to Adjourn @ 8:30 pm, motion made by Jenn Sommers, 2nd by Sue Novak. Meeting adjourned.

Next Meeting: November 13, 2017 7:00 p.m.