



S.S. Palmer~Parkside P.T.O.

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November 13, 2017 Minutes

Call meeting to order @ 7:01 pm

In attendance: President: Michele O'Neill; Vice-President: Michelle Gordon; Secretary: Anne Cronk; Treasurer: Melissa Hager; Principal: Mary Brumbach- absent; 26 members;

Minutes from October Meeting: Anne Cronk. No corrections, Motion from Sue Novak, 2nd Kristy Gable

Treasurer's Report: Melissa Hager Last 2 months reports - incorrect amounts on CD balance on 2 of the reports- Corrected. Thank you for good record keeping- it is helping. Motion to accept. Kristy Thomas 2nd Tiff McCauley.

Old Business / Committee Reports

- a. Christmas Gifts: Magin Gursky - gifts ordered, and payed, No delivery date yet. Sorting will be scheduled for Mid-December.
- b. Thanksgiving Food Drive: Michele O'Neill/Anne Cronk We have at least 10- possibly 11 turkeys. Any excess food will go to Christmas drive.
- c. Clothing Swap: Jennifer Lax/ Sarah Mantz- Thank you for amazing donations. Totes out till Wed. Call Jen or Sarah for anything after. Need help to transfer at 8am, Doors open at 10am in the Café. Sue Novak noticed that lids came off during construction so clothes in storage area may be dirty.
- d. Parkside Book Fair: Jennifer Sommers - Book Fair was a huge success for only being two grades! We had total sales of \$1921.67; which earned our school \$725.00 in Scholastic Dollars; bringing Parkside Scholastic Dollars balance to \$1883.09 which sets us up for a great place for purchasing books for the first graders which is typically around \$800.00. We purchased books for the teachers in the amount of \$248.78. Not every teacher submitted a wish list. Therefore, we are holding the books until after the Palmer Fair in case those teachers still wish to give a wish list. All books will be delivered after the Palmer Fair. Thank you to all who donated and volunteered with the event. We cannot do it without you
- e. Oct./Halloween Dance: Amy Carrelli/Stephanie White Given by Gordon- Dance was great- Kids had fun. Snow date. Dec 15. 1:30 set up. 3pm Chaperones. Signup coming soon.
- f. Fall Festivities: MaryJo King/Sue Novak -Fri Oct 27 thanks for helping assemble and parade. Went relatively well. Fruit Snacks, Pretzel, Hershey bar, Necklace, white or blue glow bracelets. \$889.86 spent out of \$500 budget. Timing snafu with classes, K was late- 2nd and 4th grade arrived at same time and have to review. Mrs Manning is hoping to change. Parkside parents never got MAP. We didn't know they didn't go out. We apologize. Kids were happy. Weather was good! Still a good day despite
- g. Thanksgiving Lunches: Pearl Cullen/Anne Cronk _ about 1100 plates. Thank you to everyone .
- h. Fundraisers:
 - i. Bomber Fun Run: Tiff Lakatosh-Brown - Final profit \$8580 after expenses. Assembly this Friday for Pie-Throwing. Have to purchase whip cream yet. Prizes will be budgeted pre- event. So in the spring that amount will include prizes and bounce house, etc. this year they used profit to pay for bounce house increase of budget.
 - ii. Spirit Wear: Michelle Burkett/Becky Christman - Over! Fantastic sales. Total of nearly 400 items. Sorting should be interesting but it will all work out. We won't have delivery date Embroidery items will be 3-4 weeks at max.
 - iii. Vendor/Craft Fair: Michelle Gordon-Vendors; had to relocate last minute from gym to hallways. Vendors were receptive and understanding. Thank the custodial staff in helping get this done on Friday with no issues. Profit \$1796.46 after custodian tips.

Kristi Gable-Food sales - \$465, \$81 more than last year. Donations \$41.26. Sign up genius - please make sure you get us the items - we spent \$40 in foods that were supposed to be donated and didn't show. A total of \$166.47 over last year. Thank you to all who shopped and supported!

- iv. Box Tops: Wendi Bartholomew- currently \$449.90 check coming in. total \$1079.50 since end of April 2017. 1st place 6th grade. 842; 5th -573; 3rd -485. prize in Dec. for classes. cut off end of Nov.
- v. Ink Cartridge Recycling: Michele O'Neill/Lisa Kistler - If anyone took last month to sort- please bring back , drop off, etc. Get them to company or to staples to clear back-log. Then Lisa will take over and see if we can make money or if Its not worth.

New /Upcoming Business

- a. 2016 Tax Report: Anne Cronk/Melissa Hager. Taxes are complete and mailed. Fiscal year began with \$38,297 on 7/1/2016- ended 6/30/17 with \$41,223.
- b. Palmer Book Fair, Dec. 4-8: Jennifer Sommers, Palmer Book Fair will be the week of Dec. 4 - 7 with Family Night on Thurs, Dec. 7 from 5:30 pm - 7:30 pm. The teachers have finished selecting their shopping times and the sign-up genius will hopefully go out this week seeking volunteers to assist with student shopping. Our Family Night Event will be a Winter Wonderland theme, we will be seeking donations of Christmas cookies, candy canes, hot chocolate, as well as Christmas themed guessing games. All this info will be coming out later this week! Please keep your eyes and ears open!!! We need many helpers to bring this event to the students! We really need Santa's Elves to lend a hand! Tear down will be on Friday during Dance. Any questions, please contact Jennifer Sommers.
- c. Christmas Dance- Friday, Dec. 8: Amy Carrelli/Stephanie White see above
- d. Santa's Workshop- Sat. Dec. 9, 10am-2pm: Laura Konze/Amy Carrelli Sat Dec. 9 10am - 2pm. Last year no one was really here after 2pm so we shortened hours. Bombers items last year \$2000. Didn't go as well as expected. Didn't have the traffic. Sold 500 that day, 200 after. Since then 1394.25. \$600 in product left that hasn't been given away. Still will be sold. Christmas in park. Etc. Without school day access doesn't sell as much. Sold at cost- no profit. Set up. Friday Dec 8 between dance and book fair. Will start helping at Dance at 130 and then break away to set up in Café. Vendors will be in Gym. Were very busy in the morning. New Vendor this year. Taking Apps for vendors and no double- so 1st come, 1st serve. Got a few hits off Craft vendors. New items- better price. Same cost- no markup.
- e. Kid's Bingo: Tiff Lakatosh-Brown /Jennifer Sommers - Neither are present- email updated read by Michele: On behalf of the Toy Bingo Committee, we would like to request a budget of \$500 to be utilized to purchase prizes for the bingo games. The event will take place mid-February with a snow date in March. We are having some troubles in coordinating a date with the HS due to other activities being scheduled. We are considering a change of venue that can accommodate the event and is cost effective (free). We hope to have this worked out by the weeks end. We will once again be seeking donations of Gender Neutral items for prizes (examples: legos, arts/craft sets, board games, gift cards, etc.) A letter will be sent home prior to the Thanksgiving Break for Black Friday Shopping. The only change to the event besides possible venue will be a change in the amount of games: 10 games with 2 door prizes. Tickets will be \$8 in advance and \$10 at the door. Any questions, please see Tiff Lakatosh or Jennifer Sommers. Thank you for your support of this fun family event! Motion made by Sue Novak to give Bingo a Budget of \$500. 2nd by Michelle Burkett, no one opposed, Motion passed.
- f. Winter Food Drive: Sue Novak/Michelle Gordon - Dec 1- Dec 15. Flyer going home Nov 29. Community is included. Flyers can be distributed. Earn points for getting flyers out. See Sue. Non- perishable items nut free, no exp. Before Jan 5, 2018. Families chosen by school admin. Collection bins in each classroom, office and school buildings for community support. Dec. PTO events will have bins as well. Special drawing at BookFair night. Basket prize for student at dance to be drawn at end of dance. Flyer doesn't specify points. No matter your donation PTO Members will get 1 flat pt. Sorting on Monday, Dec 18 at 330. For delivery Dec 19.
- g. Fundraisers:
 - i. Christmas In the Park: Melissa Hager - 10 pumpkin rolls to sell. No dumplings contact so far. Mac n Cheese. Whole / half / and slice available. Only thing we need is Pasta and monetary donations.

Just elbow mac needed. Will do sign-up. Bombers items for sale as well.

- ii. Dine & Donate-Yearbook Fundraiser: Pam Andrews - working on dates. West End is lined up in 2018 sometime. Harder time- Joey B is revamping their dine and donate so holding on that. Money goes to pay for the 6th grade yearbooks. Dine & Donate paid in full for it last year.

President Report: Michele O'Neill - Pie throwing this Friday, Pics will be posted of the adults only- no kids. Maybe video. Mrs. O'lock has a personal day-We have a sub for her already set up. Last meeting until January. Busy few weeks coming. Please watch email and Facebook. Etc. We need incredible amount of help so help where you can. Happy Thanksgiving, Merry Christmas, Happy New Year!

Principal's Report - Ms. Brumbach - unable to be here-Sent a note- 3 - 1/2 days with conferences next week. Thanks for help with Lunches it went smoothly thanks to PTO help. Only 1 complaint over 3 days.

Member Question & Comments: Michelle Burkett. No spring spiritwear last year- intend to do it this year- any objection to doing it early? End of winter. Reason is because people who produce items are busy in spring and we can get it faster.

Michele O'Neill- the Spring fundraiser will be out then- can we just time it not to go same week.

Kristy- feels it wouldn't deter from other sales. It's a different item. Michelle is thinking mid-Feb.

Thank you to Michelle for all the hard work on winter sale and getting samples and the new items!

Blood Mobile on Monday in the school. You can still sign up through the link.

Membership updates. 282 as of today. \$353 donations

Small basket social meeting in January. Email will be sent out for help.

Reminder that we have Snow date for meetings.

Call to Adjourn @ 7:57 pm, Motion made by Brandy Kresge, 2nd by Tiff Mcauley.

**Next Meeting: January 8, 2018 7:00 p.m. Snow Date: January 10, 2017
No Meeting in December!**