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March 13, 2017- Meeting Minutes

Call meeting to order: Michele O'Neill @ 7:02 PM

In attendance: President: Michele O'Neill; Vice-President: Larissa Kimmel; Secretary: Anne Cronk; Treasurer: Melissa Hager; Principal: Mary Brumbach; 14 members

Minutes from February Meeting: Anne Cronk - Motion made to approve Minutes made by Michele Gordon, 2nd Mary Hermann.

Treasurer's Report: Melissa Hager - independent Audit done and found the \$100 we were off from bank balance (in our favor)- it was a voided check that got dropped off without being added back in to checkbook. Have to pay field trips soon. Fundraisers seem to be comparable to last year. About \$20,000 will be paid yet to Field Trips.

Michele- we spoke with Kids Books, and we are on track for same sales from last year. We thought we sold less. We seem to be on track for ending with same amount -around \$30,000 we hope. Motion made to accept the Treasurer's report by Lisa Kistler, 2nd by Tiff Lakatos Brown.

Old Business / Committee Reports

- a. Kid's Bingo- Tiff Brown and Jen Sommers - Went really well. Didn't spend our Budget- 93 tickets sold. (\$978), additional \$214.15 in extra books etc. Food sales of \$420.
- b. Gertrude Hawk/Joe's Place Gift Cards/Krispy Kreme: Michele Bennyhoff / Tina Reph - All deliveries are done but No profit totals yet. Gertrude Hawk Bill - saved \$70 for making the early payment.
- c. Jump Rope for Heart - Big success- no snow- got it in one week! Had good amount of help. Lots of records broken!
- d. Dine & Donate: West End Saloon: Pam Andrews/Jenn Sommers - Went well- should know this week our profit. Joeys B's- we received \$600. Slopeslide will be held later in spring- not scheduled yet.
- e. Box Tops/Labels for Education: Wendi Bartholomew - Please send in with your child. Labels for Education - some products still have them but we are not sending them in. Amanda Knappenberger- Little Bites muffins have a coupon on box- she will look into it for us as possible fundraiser.
- f. Ink Cartridges/Staples Rewards - Wendi Bartholomew - using staple money to put together Baskets for social, and office supplies for PTO general use.

New /Upcoming Business

- a. Nominations - Sue Novak - Will be held May 8, our last mtg of the year. One open position- Larissa stepping down- her last year. Will need to elect new Nomination committee for next year, as Sue is stepping down. Wait for next school year to re-do this as we will have different members. Question was asked by member about meeting in June because of longer school year- No, we will not meet.
- b. Clothing Swap - Kristy Gable/Jennifer Lax - was scheduled for 3/25. This has been cancelled because of the schedule of chairpersons schedule and not finding a date that works. It is also Raising the House 5k- roads closed, so decided to not hold this Spring at all. Will hold in the Fall 2017 - late Oct/Early Nov.
- c. School Board Mtg- Next Tues. March 21, 6:30pm
- d. Play Day/Field Days – Sue Novak: Kindergarten and First Grade - May 16 (Rain-5/18) 9-11 (AMK, 1-JS,N,S), 1230-230 (KPM and 1st-P)
2nd & 3rd Grades: May 17 (Rain-5/22) 2nd in the AM; 3rd in Afternoon
Gr. 4-6: Track & Field -Fri. May 19. if HS Track/ Stadium is under construction will be at 7th St. Field
Any parent of any grade can help out at Play Days- there will be sign-in sheets for PTO Members. Mr. Heller does not need help for Track & Field. Teachers and High School- but you can go to cheer on the kids.
- e. Community Festival - Treasure Chest Raffle Ticket Sale - Tickets will hopefully be ready to sell in April, if not then May. May have to sell over FB and Email if after our last meeting. If we don't sell our required amount we need to purchase or pay penalty next year. Had a PTO Member win last year!

- f. Chorus and Band Concerts- Anne Cronk- The PAMPA group (Palmerston Area Music Parents Assoc.) was the group providing volunteers to set up refreshments for after concerts. They are not getting the help from the Elementary parents- All parents of Band and Chorus children are welcome to be members of the group-it is NOT just HS band /Chorus. We've been asked if PTO can provide 2-3 members to help man the refreshment table. The parents of the chorus bring the food, drinks. We just need someone to set -up and pour drinks, make sure food is not eaten during the concert. No one opposed to PTO being asked to help and being given points for time. A sign-up will be sent out.
- g. Teacher Appreciation Luncheon -MaryJo King/Sue Novak - Monday May 1. With Annual Teacher Appreciation Week. Flyers go out early April. Had a lot of money last year, able to do a raffle gift cards. But they need food donations. Nut free please!
- h. Scholarship-Senior Awards – Pam Andrews/Michele O'Neill - Scholarship is given to PHS Senior Student that attended SS Palmer-we give \$200, and \$800 is from teachers. Highest GPA for boy/girl receive \$500 each. Motion made by Michele Gordon to match last year's donation- \$200, Jen Leshner 2nd. All in favor, no one opposed.
- i. Fundraisers:
 1. Basket Social April 2, PHS 10am-3pm: Michelle Gordon & Committee: Wrapping nights March 27, 28, 29 at 6pm. Anyone willing can come help. Hoping not to be here all 3 nights. Lists will go out with what we need. We will combine some baskets because of lack of donations. Football and Baseball will combine to a sport basket. Cat & Dog to a Pet Basket. Summer Fun & Outside Play will combine. Still taking Family Baskets. Got monetary donations to help cover. We will purchase a Kindle for high -end drawing and also gift cards for gift tree. Email will go out with what we need. Please let us know if you are able to help. To save time and avoid lines, will have pre-sale of regular tickets. Flyers will go out this week. Due March 24. Tickets will go out Wed. March 29. Must be dropped at basket social. No refunds. Please contact by Thurs. if you do not receive. Cannot be picked up at the social. Any questions call Michelle. Set up Sat April 1. 12-3pm. Need help! Will pack truck being borrowed from Hager Furniture Friday night to load baskets. Will be selling bomber items as well. Need help at that table. Booster will be holding their registration that day.
 2. Basket Social Hot Food/Bake Sale: Kristy Gable/Tina Reph: Letter will go out the next school day- Maybe Wed or Thurs. Food ran out last year- with extra advertising we want extra food. Baked goods- contact Tina. Please comment on Sign-up with baked items-we can have Nut /PB items. Need help Serving bake and food sales.

President Report: Michele O'Neill: Please we need help with Basket Social. New parents- great way to get involved-we can be intimidating to those who are new. Please invite a new member to join us a one of the upcoming events. Please stay safe this week with upcoming storm!

Principal's Report: Mrs. Brumbach- Sorry she was late- talking to construction about new update-But cant share good news yet - not AC related. Wed. express- won't go out Thurs if we don't have school Wed. Friday we had off- will be in school April 13-Holy Thurs. So far Easter Monday is still off. (May change after this week) Picture Day is now April 12. One of the 3rd grade boys jumped for 3 hours during JR4H. - Mr. Heller broke records again. 1st week of April through Easter (during PSSA's) she will be away for personal /family reasons. She wanted to let us know so we don't worry it was any other reason.

Michele- Gordon: if no Wed express- what can we do about our deadlines for Pre-sale flyer- it wouldn't go home until 2 days before due date. We can email form to members and put on Facebook. We get what we get. And try next year. Parkside will go home next school day. Will add note to flyer to make it noticeable that its 2days. K- registration last week of March. Please call for appt. Full Day next year.

Member Question & Comments - Larissa has points tallied. If you want to see what you have- see her after meeting. We don't have list of who is going yet.

Call to Adjourn @ 8:06pm. Motion made by Michele Gordon, 2nd by Tiff Brown. Meeting Adjourned.

Next Meeting: April 10, 2017 7:00 p.m.