



S.S. Palmer~Parkside P.T.O.

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April 10, 2017 Meeting Minutes

Call meeting to order: Michele O'Neill @ @ 7:04pm

In attendance: President: Michele O'Neill; Vice-President: Larissa Kimmel; Secretary: Anne Cronk; Treasurer: Melissa Hager; Principal: Mary Brumbach-absent; 16 members

Minutes from March Meeting: Anne Cronk , motion made to approve minutes made by Michelle Gordon; 2nd by Sue Novak

Treasurer's Report: Melissa Hager - Haven't gotten dance receipts or Santa's workshop- need these receipts for Taxes. Will send an email to chair(s). Big bills coming in for field trips this month. Estimate about \$5,000 under last year at this point. But we spent more at Christmas for gifts, so that's ok. We are buying swings with the playground account money left. We will then close that account. Field Trip Busses payments complete. About \$20,000 is spent on trips. Brain show will be another \$1250 yet. A Motion made by Tiff Mccauley to accept the Treasurer's report, 2nd by Chad Dottery

Old Business / Committee Reports

- a. Basket Social: Michelle Gordon/ Jen Leshner -- it was a huge success. Thank you everyone for your time and donations. Thanks for committee to all you do. All parent and teachers donations for finishing baskets. Sold 1577 tickets. Profit \$4,868.25 (over \$500 increase from last year) . 142 sheets sold during pre-sale. Great since it was only 2 day sale. Will do again next year with more time! Many parents liked this. High end maybe as well as pre-sell? We did sell bomber items. Thanks to MaryBeth and Jodi for sitting there all day with those items. \$133.25 in items sold. \$864 in high end- increase by a little. 179 prizes this year. People were very happy with assortment. Tara and Alianna did great on donations! Thanks to all who came, bought tickets. Will try to do with train meet if we can next year but will not conflict with other events scheduled in café. Having Times News AD helped we feel. Country Harvest had flyers at register and flyers at McDonalds in Walnutport and Leighton were in with orders. About 100 flyers went that way. Which was free. Plan to do again next year. Was discussed if we can move to gym- if we can use tables would they move them? But then we couldn't do it with Train meet. Will ask Facilities what would be available/options.
- b. Basket Social - Hot Food & Bake Sale: Kristy Gable/Tina Reph- given by Michele- deposit of \$1,058.37. Went over last year. Thank you to everyone. Will discuss prices on food and baked good next year- some complaints heard about some too high some too low.

New /Upcoming Business

- a. Teacher Appreciation Luncheon – **May 1:** MaryJo King/Sue Novak
Palmer- PTO room Parkside- in Art/Library. A lot of help is needed- please send nut free foods. We need lots and lots of food. With PSSA's that week we like to leave food for them for the week as well. Forms go out this Wed. Papers back by April 24 please so we know what we need. Money donations are great- but always appreciate the food more. 9am the donations due. Volunteers at 8:15 for to take food to PTO room. Need a few people here with carts to take them from kids in the AM. Need at both doors- café and front. Will call with reminders, reminder- it's for teachers not kids- think grown up food!
- b. **Mother's Day Plant Sale:** Magin Gursky - Magin not present during initial report- report given by Michele- Date not available yet. Will use same greenhouse. Plan on buying same amount. No increase. Had leftover last year. Tara Spiker made a motion to purchase no more than 2000 plants. 2nd by Steph Meixsell. All in favor. No one opposed. Motion passed. We are doing this during the school day. Need help- cannot use the current rainy day area to sell at Palmer due to construction.
Magin arrived to meeting after vote and added: same price as last year- invoice of \$ 2214.21 **Delivered on May 9.** Hoping to get them in the morning so Magin can be present. Will be checking with office. May 10 at Parkside and Palmer May 10/11. Will let PTO know where the sale will be once approved. More help at Parkside needed. Palmer need help for younger grades- Keeping at same price \$1.50 each. Also doing the pre-foil packages. Email will go out with info and sign-up genius. Will be giving times- but won't have grades until right before sale. Kids are buying for the moms anyway so why not just come for another class! Only 2 volunteers last year at Parkside- we need much much more help!! Asking for only 2 flats of marigolds, because we sell the other plants better. They keep sending us the most marigolds - hopefully we will get some different ones since we asked for just 2. We get great reviews on the flowers- so we will be staying with same greenhouse. Shoe box size are needed or

bigger- many kids don't bring their own. Soda flats are needed as well. Not deep, shallow boxes. Send reminder for PTO meeting on May 8 for members to bring boxes to meeting.

- c. Play Day/Field Days: Sue Novak
K & 1st – **May 16** (rain-May 18) 9-11 am K, ; 1230-230 PM K 1st- 9-11 ; 2nd & 3rd – **May 17** (rain-May 22)
Need a lot of help for K-3. Getting 6th grade students to help but still need parents. Sign in for PTO points. 4th, 5th & 6th – **May 19** (rain-May 26) - no help needed. Locations depends on HS stadium construction. Come to watch and cheer on! Even if you are just coming to watch please send in the form so SD is aware of who is in park and field. Non-ptto members will be helping as well (this is not PTO sponsored event- we just add help). Sue will get Water for K-3 grades. 4-6 get coolers and cups of water. You can help for any grade not just your class
- c. Nominations & Elections: **May 8**: Sue Novak - Held at last meeting. Flyers will go out this week. Due back May 1st. VP is moving on, so that will be open. Please ask the person you are nominating.
- d. Farewell Dance – **May 12** : Amy Carrelli/Steph White-given by Michele-- 6-8pm Farewell dance - no admission fee. No food or drink charges. Set up -1-3pm. 5:45- 8pm chaperone. DJ contract hopefully at next meeting for next school year. We may be getting a photo booth from Dan's Camera. Not sure how it will work yet- limiting number of times each student can use it?
- e. Book Fair – **May 2nd and 4th**: Jennifer Sommers - given by Michele . Not held May 3 because our Chair people are on 2nd grade field trip that day so they will not be here too run the event. Its only evening sales- 5-7:30pm. All is BOGO including "junk" Need help setting up May 2. May 4 is Bingo for books event as well so it is a busy night . Teachers use this to purchase their books. Bingo is usually 6-7pm. Books for 1st grade moving up are purchased. Scholastic dollars used. Under \$700 on those. Worked with Holly Sell to choose different levels- not all the same.
- f. Fundraisers:
 - i. Box Tops/Labels for Education Ink Cartridges/Staples Rewards: Wendi Bartholomew - Nothing new- please continue to add them. Use staples rewards every month to buy items. If you know you need something like paper, pens sticky notes.

President Report: Michele O'Neill - a co-chair is needed for Hospitality- no back up for Lisa. Get here to set up- send out email to ask for donations. We will not have a spring spirit wear sale- because of the delays with winter sale we just got that settled. Wasn't a big sale anyway. Will be need a co-chair with Michelle Burkett for next year. Retired Staff- 2 janitors and 1 teachers retiring. Will honor them at the May Meeting. Spent \$50 per person and \$20 for flowers each last year. Motion made by Tiff for \$70 on each staff member. Plus fees if needed. Motion to accept by Sue Novak, 2nd by Heather Messinger. All in favor, no one opposed. Motion passed. Will ask for a card shower again, Will do the chocolate fountain again. Will do a small raffle.

Not PTO- related- Sherry Noctore- working on a free breakfast/lunch program in Palmerton. This held at St. Johns Episcopal on Lafayette . Will be more info being sent out. Please share with anyone you know who needs it. Open to all. Come in the am- breakfast and then activity. Given a brown bag lunch to go home with. Held every week day over summer. Need 55 days of volunteers. Even if 1 day. taking older students who need volunteer hours. No PTO points being offered. They asked us to help get word out. Everyone who helps needs clearances. Michele did tell them some issues about our volunteers clearances being over a year old. Since you can only get them every 5 years for free. Mrs Manning is assisting with project as well. Not part of summer-rec. Donations of food not needed- grants are used. Just need volunteers. Not all day- just few morning hours.

Principal's Report: Mrs. Brumbach not present.

Member Question & Comments: Sue- Slopeside Dine and donate date?- beginning of June possible.

Last school day is June 21.

Tickets for Festival - Tomorrow is our meeting will know if we will have tickets for May meeting.

Summer Rec schedule not known yet. Craft fair scheduled for Nov. 4, 2017 vendors already contacting. If you know anyone let Michele Gordon know. In PHS gym.

Steph - asked about Chaperones- she hasn't heard yet. This is all up to teachers to contact. And with PSSAs teachers may not have sent out forms yet.

School Board meeting. Next Tuesday,

Call to Adjourn: Motion made by Mary Beth 1st. 2nd by Sue Novak. Meeting adjourned.

Next Meeting: May 8, 2017 7:00 p.m. Election of 2017-2018 Officers and Celebration for Retired Staff