



S.S. Palmer~Parkside P.T.O.

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Minutes for Meeting April 11, 2016

The meeting was called to order by Michele O'Neill at @ 7:02pm

In attendance: President: Michele O'Neill; Vice-President: Larissa Kimmel; Secretary: Anne Cronk; Treasurer: Melissa Hager; Principal: Mary Brumbach; 19 members

Minutes: Anne Cronk: Minutes from March Meeting - no changes or corrections: Motion made to accept minutes made by Mary Hermann, 2nd by Jennifer Lax.

Treasurer's Report: Treasurer's Report: Melissa Hager - we are in good financial shape but over \$10,000 will be paid out in the next month for field trips, plus t-shirts, drinks for 6th grade picnic. 3 of the Classes bus expense alone is over \$7,000. Probably will close out around \$30,000 for end of the year. Brain show will be another expense. Motion made by Sue Novak to accept the Treasurer's Report, 2nd by Lisa Kistler.

Old Business / Committee Reports

- a. Palmer Book Fair: Jenn Sommers -Given by Michele O'Neill- Sales of \$6088.01. New estimate of Scholastic Dollars total: \$7,900.11. With our amazing sales we purchased books for every classroom at Palmer and complete the Wish List for the Library, and and the Wish list for teachers at Parkside. Total of \$1114.04 purchased. Family night @ Palmer was busy as usual, had great donations from our members of food, drinks and guessing games. With our Scholastic dollars we purchased an easel with white board to use at various events - used at Basket social 2 weeks ago.
- b. Spirit Wear- Steph Bollinger -Items will be picked up from Company this week, sort by next week. Put out an alert and emails for pickups. Had check returned again in the mail, Anne will take when she picks up order this week.
- c. Basket Social: Michele O'Neill & Committee; It went great- no way to base off number of tickets sold how many people were there but we were exceptionally busy selling tickets. We think the advertising helped - along with knowing the number of baskets- (100 baskets- 50 gift cards, large prize table). 1483 tickets purchased. Profit: \$4,375.47. Over \$700 was sold in school last and we made that up with the High value ticket sales with a total of \$831 in profit. Supply and miscellaneous cost was \$122.53, not including the cost of the Raffle Tickets, which was spent on wrapping plastic and additional basket items to fill classroom baskets. A number of classes had multiple baskets because of the great donations and a few classes need some items needed. We received checks from some people for this purpose as well- which was figured into our profit total. Thank you to the whole committee, new Kindergarten/1st grade moms who really worked to get prizes,, gift cards etc. from outside of Palmerton. Got Aquarium passes from as far as Jersey Shore. While it was a success we will never ever set the day when we know that we have to get out of the Cafeteria by 3pm. Will call the school soon to see when Train Meet is scheduled for next year. And if it happens that something else gets schedule for the same night again, we will change our basket social. If anyone knows who won the DaVinci tickets- they left behind the Grossology book (Michele had purchased this book, to be reimbursed by PTO, but has not submitted the receipt to date- if no one claims the book she will keep the book and not turn into PTO)
- d. Basket Social - Hot Food & Bake Sale: Kristy Gable/Tina Reph;- Given by Michele O'Neill \$989 in Food Profit. Probably had lower than other years because of the time we started -less lunch sales.
- e. Computers for Education: Wendi Bartholomew/Lisa Kistler - Given by Michele O'Neill: Total profits: Parkside- \$204.05, \$425.55. They pulled 109 duplicate address that we did not get paid for. \$629.50 total. Not as much as we hoped. But not bad since there is no upfront cost to us. Prizes coming in soon for the kids- shirts etc.
- f. Clothing Swap - Kristy Gable/Jennifer Lax - Thank you for donations -and the help. Jennifer said Kristy commented that day that they had more people in 15 mins than the entire time of fall swap. Snow caused a drop off of people coming in then. But, they were filling bags! Have 16 totes leftover, and now it is all stored behind the gym. No more bags of clothes! We have our PTO room bathroom back! Have a box of clothes to donate to nurses for both schools.
- g. Open Committees -chairs needed!!
 - i. Childcare during meetings - if we do not get someone by September, we will not have childcare next year during meetings.

- ii. Community Festival - to shadow current chairs
- iii. Hospitality – co-chair needed - easy- set up before mtgs, stay a little after to clean up.
- iv. Bomber Fun Run - Larissa has one year left- would like someone to shadow help take over next year

New /Upcoming Business

- a. Teacher Appreciation Luncheon – **May 3:** MaryJo King/Sue Novak - The luncheon hosted by PTO to thank our Teachers. Held at Parkside and Palmer on Tues May 3. Will get a memo this week in Wed. Express. All food donations dropped off before 9am at school. Looking for donations of HOT food - especially at Parkside. Teachers always ask for recipes if you can also send that! Monetary donations are accepted- in advance please- so we can buy before that day. Lunch starts at 10:30am Palmer; 11am at Parkside. Please put your name on container so we can return. Food does not get sent home-it stays here for teachers next day. Suggestions are include on memo - a follow up will go out. Will call people if we have too many donations of one item. Lots of help is needed that day too and you get to eat the yummy food!
- b. Mother's Day Plant Sale – **May 4 and 5:** Magin Gursky -Given by Michele O'Neill: We sell 4 inch potted plants for the children to buy for \$1.50 each. The classrooms come in together to purchase. You send in the money for how many plants you want to buy Please send in shoe box to help carry home. Also- if you have send in extra for other students who don't bring box. May 4- Parkside; May 4-5 Palmer - no after school shopping. Help needed May 3, to unload truck in the alcove. Flyers will go out soon. Plants held up well last year from reports. We provide extra plants - so every child can take a plant home.
- c. Play Day/Field Days: Sue Novak Mr. Heller event - Held in the park for K-3 - all games have been played in gym classes so children are familiar with them. A LOT of help needed to man this. We now offer PTO points to help. You don't have to have a child in K-3 to help. Help dwindles in 2-3 grade so help is very much needed. Teachers and HS students help at Track & Field Day at the HS Stadium. Parents can watch and cheer on kids- Will have water stand that will need help.
 - K & 1st – **May 9** (rain-May 10); 9-11 (Am K) 12-230 (pm K)
 - 2nd & 3rd – **May 11** (rain-May 12);
 - 4th, 5th & 6th – **May 13** (rain-May 20) 9-230 at HS track.
- d. BOGO Book Fair - **May 10:** Jenn Sommers - Given by Michele O'Neill: We qualified for an additional Book fair. We will hold this after school in evening only. BOGO books! Not a family night- not fancy, no food. Same night as Bingo for Books with Reading specialist. We will start a bit earlier than Bingo, and go later. Instead of table of winning books for bingo the winners will get to go to the Book fair and pick a book for under a certain amount. Helps us with bottom dollar for book fair and gives kids more choices. Flyer will go home. This is the day after last meeting.
- e. Nominations & Elections: Sue Novak Election of Officers held at May 9 meeting. The committee will be Sue, Magin Gursky and Mrs. Brumbach. You may nominate any PTO Member for office, all nominations have to be done by a PTO member, and only a member may run for office and you have to be at the meeting to vote. Nominations must be in by May 2. Nominee will get a call to accept. Election will be held at beginning of May meeting. They will not be sitting out in the open at the office as previous years so that anyone can see who is nominating who. Slips will go to Principals office, so they will be held private.
- f. Farewell Dance – **May 13:** Amy Carrelli/Steph White - Given by Michele O'Neill: Only night dance, 6-8pm Need help decorating, set up at 4. Chaperones at 5:40pm. Children need to bring permission with them at entrance, Food donations needed. All food is free so we need a lot of donations for this. Please pray that the kids shower before coming- since its field day. Hawaiian theme. Kids must be picked up- can not walk home.
- g. Fundraisers:
 - i. Box Tops/Labels for Education: Kathleen Leister April will be last contest for the year. Accepting in the month just no contest. Just sent for a \$250 from Campbell's. Notice will go to all of school that Soup labels is ending
 - ii. Gift Cards: Wendi Bartholomew - final month of gift cards. If you want to stock up for summer. Did not do well at all. 4 people ordered for Easter- One of the 4 never picked up or paid for. Calls, emails, with no response. We sold all the Starbucks gift cards now. Order form is going out this Wed. Due May 2, Pickup at the PTO mtg May 9.
 - iii. Ink Cartridges/Staples Rewards: Wendi Bartholomew - Staples give us \$20 for the 10/month. Wendi has researched other companies. Save them up for the summer.

President Report: Michele O'Neill

Chaperones will receive the Code of Conduct- Guidelines and rules for chaperones. Melissa asked that people follow Dress

code please. - no short-shorts or flip flops- Michele read the code of conduct which is attached. Had to be added this year because of problems previously: no smoking or drinking alcohol while on Field trip. Do not post photos of other kids on Facebook. Do not post large group photos. Many kids are not allowed to be photographed - so please watch posting. Especially while you are still on the trip! Since this goes against the code of conduct (using Cell Phones). Please share the photos you take with Mrs. Andrews, for yearbook. Gift shop is only allowed at 6th grade trip. Ice Cream toppings (opened, out of date-old items are fine!) for Mr. Heller are being requested for his Human Sundae, do not send to school- please drop off with Michele or Anne. He ordered bugs to eat as well! If we need more we are asking for \$25 for more toppings, Motion from Laura Konze to spend \$25 to cover Mr. Heller in "creamy white goodness". 2nd from Steph Bollinger. All in favor, none opposed.

For teacher retirements

One of us (Michele) will make cupcakes for last day -Becky suggested a chocolate fountain - Larissa has a chocolate fountain for Becky to use! Deliver flowers on Wed or Thurs of last days of school for teachers to enjoy the last few days here.

Principal's Report: Mrs. Brumbach : PSSA starts tomorrow. There have been some misconceptions about them. If you have a question please call her. Talk to her about your concerns. Her car hasn't been here because she was in an accident and she had a loaner. Never would take away recess if PSSA kids don't do well. The kids heard do well or no recess- which isn't what was said -it was said - "Some schools have lost" She told the kids -do well, don't stress. The kids get gum during tests. And kid with braces get life savers. A new use of facilities form, is available on School website- Anne will update PTO Site. Art show is May 4. No date for SOAR carnival, because Palazzo/ Gilmartin baby is due soon! Question was asked about a Phone book collection- that was done through the county not School. They discontinued this program from what we understand.

Member Question & Comments -Mrs. Andrews ..Year book orders went home. \$17 for basic. 6th grade basic book is paid for from our Fundraiser. Orders can be done online Photographers needed for Field Trips and Play days. Please send them!! Contact Nicki Frank for SD cards. Summer Rec will be held on June 13- July 22 . 6 week program 9-noon Mon. to Fri. no rain days. Based from Coal Bowl, and use gym and park. Teachers, HS students help. Post-K age through 8 gr can attend. Kids go bowling, pool, have picnic days. Daily fee of \$5 She is trying to set up a day that older kids will go to Blue Mt. Resort for rope climbing and Laser Tag. No price increase this year. For yearbook photos, as long as you download the photos from Cell phone to your computer and transfer to a CD, thumb drive or SD card they are good to send in just no emailing. Send them in with child to school Attn. PAM ANDREWS. 6th grade students help put the book together. Chaperones are asked - please check to make sure you don't have a child in your group that cannot have photos published- teachers know which ones.

Call to Adjourn made @ 8:17pm. Motion made by Laura Konze, 2nd by Sue Novak. Meeting Adjourned

Next Meeting: May 9, 2016 7:00 p.m.