

PTO MINUTES

SS Palmer/Parkside Elementary PTO Minutes

April 8, 2013

The meeting was called to order by Mary Jo at 7:10 p.m.

In attendance

Mary Jo King – present, Nicki Frank - Present, Brigitte White – Present, Christine Leshner –present, Lisa Leshner – absent

Approval of Minutes

The minutes were read from the March's meeting and approved. Angie Balch made a motion to accept the minutes, and seconded by Jen Shinsky.

Approval of Treasurer's Report

The Treasurer's report was read from March's meeting and approved. Magin Gursky made a motion to accept the treasurer's report, and seconded by Angie Balch. Check 3535 was written to West End Fire Co., however it was the wrong amount of \$216. Tina Reph is still waiting for the correct amount to write out a check for the fire company. Check 3526 was on last month's report but there wasn't a number for it...this is the reason why it not in numerical order. Certificate of deposit needs to be voted on next month totaling \$6773.96 – whether we renew it or withdraw.

Old Business – Committee Reports

- **Spring Fundraiser** - report given by Mary Jo King due to Tina Reph's absence. The pizza party for grades 2-6 was held on Friday, March 22nd. 67 students attended the party. Things went well except for a child that felt they should be there. They shouldn't have but there were some students that were absent so it worked out.
- **Spring Basket Social and Bake Sale** – Report given by Nicki Frank and Mary Jo King. The Basket Social was Sunday, March 24th from 10-3 p.m. The food portion of the event made \$903.19 Michele stated that things went very well. The west end pizzas that were left over from pizza party at school; sold fast. There were a lot of donations given for the event and sold out of most everything. A few baked goods left over but still a great success. Huge success! Basket social: The only cost that the organization paid for was \$76 for the tickets. \$1871 profit from baskets, also we had a 50/50 drawing earning \$165. Our total profit was \$2939.19. We are up \$200 from last year. Having the event in conjunction with the train display helps a lot.
- **Clothing/Book Swap** – Report given by Angie Balch. Clothing swap is scheduled for Saturday, April 20th at the Palmerton High School from 10 a.m.-1 p.m. Set up will be at 9 a.m. A flyer will be sent home this week in the Wednesday communicator. Bins were purchased and are at the entrances of each school. If you have a large amount of donations and don't want to fill the bins, please contact Angie Balch at 484-357-8169 angbalch@gmail.com or Brigitte White 610-577-5368 brigitte-white@hotmail.com and we will schedule a pickup with you. The bins will be outside the schools for two weeks. Please no stained items or bath suits. Please don't put the books in the bin in case it rains. Contact Larissa Kimmel or drop off at the school.
- **Dumpling Fundraiser** – report given by Nicki Frank. Apple dumpling fundraiser is currently going on. Orders are due by Friday, April 12th and pick up will be Monday, April 22nd from 5-8 p.m. The truck will be at the school at 3:30 p.m. We will need 4-5 people to help set up and sort the dumplings. This Friday, Nicki will be going over all the orders. Please contact Nicki at the end of the meeting if you are interested in helping. Reminders will be sent home on Wednesday. Please have someone pick up your orders, we don't have refrigeration and it is very warm in the school.

- **Track and Field/Play Day**- report given by Nicki Frank. The event will be held in the park. The first play day is schedule for April 22nd from Kindergarten and 1st grade. Rain date is the 23rd. 2nd and 3rd grade play day is April 24th with rain date of the 29th. Track and Field for 4th, 5th, and 6th is scheduled for the 25th with a rain date of 26th. This event will be held at the High School track for (4,5 and 6). We are in need of people that are available the day of the event and the rain date. This is so they can take a class, receive a class list, pick up water from Nicki's house, mark the bottles, supply the ice and cooler to store the water for the children. We don't want to run around replacing people and getting water from them if they aren't available. An email will be sent with more information. For track and field it would be best to have the water at the school Thursday and have the children carry their own water. We need people to volunteer for kindergarten, 1st, 2nd, and 3rd to supply water to the children during the event. Nicki will be delivering water on Thursday!
- **Market Day** – report given by Palm Andrews. Thank you to everyone that helped. The next orders are due April 26th. This will be the last sale for the year. The next pick up will be May 2nd at 7 p.m. On another note, Pam is an advisory for the yearbook. Lifetouch just started last year...that as a Parent you can take pictures at school events and field trips, and then upload the pictures on the Lifetouch website. Only the yearbook staff and Pam have access to the website where the pictures are uploaded. You are only allowed to upload 5 at a time. You can always put the pictures on a cd and they can be uploaded by the Yearbook staff. It would be helpful to label what the event is or who is in the picture when uploading pictures. The information to upload is here tonight with the code.
- **Mother's Day Plant Sale** – report given by Margin Gursky. The plant sale will be held on May 8th and 9th. Parkside will only be on 1 day...May 8th. We will need shoe boxes for the kids who forget a bag or box to take their plant(s) home. If you have any you would like to give, please send into school with my name on or you can call me and drop them by my house. Magin Gurky 610-824-7518 or you may text(484)-553-6670 address: 812 West Edgemont Ave. Palmerton, Pa 18071 Magin contacted the person that we always dealt with but unfortunately, he had a huge fire and now he doesn't have any of our records. He mentioned that last year that he donated 100-200 flowers, however, this year he can't do that. He quoted that the price would be the same which is \$1.25 – 1.30 per flower. He will charge \$8 for a roll of foil. She called the Towamensing PTO plant sale chairperson and the information that she supplied was way too much for our children to purchase. Magin then mentioned that she contacted Dan Schantz greenhouse in Allentown. She heard a lot of positive things about this business. They are offering a flat of 18 flowers for \$15.30 ...that is a total of 85 cents per flower. We would be profiting from this, therefore maybe we should lower the price to \$1.25 per flower to equal it out. This is not fundraiser; it's just for the children to shop for mom. Dan Schantz will be charge only \$4.50 for a roll of foil, which we will probably need about 9 rolls. There will be a \$25 delivery. The foil for Wrap cutting will be handed out early, so it will be completed before the event. The delivery of the flowers will be Tuesday, April 30th at 4 p.m. An email will be sent out to everyone with all the information. A flyer will be sent home May 1st with the shopping days.
- **Nomination** – report given by Anne Cronk. Elections will be held during our next meeting which is scheduled for May 13th. A flyer will be sent home in 2 weeks, so if you would like to nominate someone for a current officer's position now is the time. Anne will collect all the nominations and contact the people to see their interest. At the May meeting, there will be a ballad for everyone to vote. Mary Jo announced that she is stepping down from her Presidential position. The president's position is open for the upcoming year.
- **Teacher Appreciation luncheon** – Report given by Mary Jo King for SS Palmer and Jen Sterner for Parkside. The luncheon is scheduled for May 9th. The luncheon will be in the PTO room at SS Palmer and Parkside will be held in the board room, if available. A revised flyer will be sent home requesting donations for the luncheon for our teachers. We use monetary donations for a subway tray, but we will need other foods. We will be in need of salads, drinks, desserts, snacks, etc. Jen will need help setting out that morning at Parkside. SS Palmer set up is covered for help, but anyone is welcomed to come to either school to help.
- **Dance** – Report given by Angie Balch. The final dance of the 2012/2103 school year will be held on Friday, May 17th from 6-8:30 p.m. Setup time for the dance will be announced. This is a free event so, donations will be needed. We are good with water but other foods items will be needed. There are a lot of items in the PTO room that should be used up first. A lot of help will be needed to chaperone, set up and clean up. The theme this year will be beach luau theme. Angie will be in the school on Monday to sort through everything to know for sure what she has. The DJ is requesting a signed contract for the 2013/2014 school year. \$775 is the total for the four

dances after the discount. Angie is requesting approval for the proposal of \$775 for next year. There were no objections.

New Business - Committee Reports

- **Committee Chairperson Update** – Report given by Nicki Frank. There are a lot of committees that are open and looking for chair people. A list of the openings will be listed on the website within 2 weeks. If you are interested, please apply for the position you are interested in. The officers will decide after everyone has applied that is interested. Nicki is still waiting on a few people to get back to her if they want their position...Positions available are Christmas gifts, track and field, Basket Social, beautification for Parkside, Co-chair for SS palmer book fair, Fall fest, Halloween parade, Jump rope for heart, and hospitality. If you would like more information about a committee just ask an officer or chairperson of that committee. Hopefully by the end of the school year all the positions will be filled.
- **Beautification** – report given by Nick Frank. We need help at Parkside to clean up in the back. The music teacher is having a concert at the end of May and it needs some attention for the presentation of the music concert. If anyone is interested in helping, please let us know. Robert Balch doesn't want to be the chair, but he would like to help at Parkside.
- **Festival** – report given by Michele O'Neill. The festival will be held September 6th, 7th and 8th. A lot of help will be needed for the whole weekend. Please come and help. It is a great time working in the stand. Pass the word and let kindergarten parents know they can earn PTO points early in the year. Normally we ask for 2 hours at a time to work in the stand, but if you can give an hour, that would be fine. She would like to buy a second stove. We are currently borrowing a stove from people. It is normally \$50-\$100 for a stove, also we are looking for containers for the batter, since the current milk jugs system doesn't seem to work very well. Angie Balch made a motion for Michele to have a budget of \$200 to purchase a stove and containers. Carla Teichert seconded the motion.
- **Principal report** – It has been a lot time since she has been at a meeting. A flyer is being passed out with upcoming dates – some of the dates were missing. PSSA started for 3rd-6th graders and this week will be very intense, plus it is very warm outside. The children are working very hard so be proud of them. For the first day of PSSA, it went well. Parkside pictures are April 9th. SS Palmer had their pictures already. This past Friday, the 4th 5th and 6th grade sang the national anthem at the Iron Pigs baseball game. Hopefully, next year the whole school will have an opportunity to go. She got to throw the first pitch and got it to the plate. She was practicing in the hall way prior to the game. They received a ball and it will be in the display. 286 children and staff were able to attend, which is wonderful. It was great to see a lot of the teachers that were there. Thank you for all you do.
- **President Report** – We received a letter from Doyle Heffley extending an invitation to us for a drug and alcohol awareness expo at the Leighton high school on April 18th. This is a free event, with door prizes and things for the children to do. An attachment of the letter will be posted with the minutes.

Questions/Comments –Michele O'Neil shared with us... the town of Palmerton has to redo the Christmas Decorations. They would like for us to think of a way to earn money for Christmas decoration next year. There is no way for them to place on the decoration to signify that SS Palmer/Parkside earned the money for this decoration, but just knowing that we did. They need 65 decorations, plus more for the park. It may be fun for the children to do something altogether to earn money such as collect pennies and the PTO will match it at a capped amount. Something to think about...

–Door Prizes

Next Meeting

May 13, 2013, at 7:00 p.m., in S.S Palmer cafeteria

Motion to adjourn was made at 8:15 p.m. and was passed unanimously. A Motion was made by Laura Thomas and seconded by Michelle O'Neill.